

# 2023/2024 Wedding Guidelines and Rates

The Rockport Art Association & Museum is housed in a beautifully restored colonial tavern and beamed outbuildings perfect for special occasions and elegant parties, including weddings, anniversaries, christenings, bar/bat mitzvahs, memorials, and graduations.

If you want your special day to reflect art, culture, and history, RAA&M is the perfect place for your event.

# Capacity

The Rockport Art Association & Museum can accommodate up to 130 sit-down guests and 180 guests for a tapas/cocktail style event. All our spaces are fully heated and air conditioned, and there is a grand piano available for use.

# Facility

Rental will provide access to the following spaces:

Stow Wengenroth Gallery kitchen (for caterers only), Martha Moore Room (bridal dressing room), second floor showroom, Cirino Interlude (courtyard), Hibbard Gallery and Maddocks Gallery, three restrooms, and a wealth of incredible, original art!

#### Weddings

The Rockport Art Association & Museum features options for on-site ceremonies and wedding receptions of up to 180 guests for a cocktail reception. Just 38 miles from downtown Boston, Rockport offers the beauty of beaches and rocky shores as well as the serenity of a quaint New England community.

Nearby parks and beaches are available for ceremonies, and lodging is available in the vicinity as well.

### **Social and Corporate Events**

The Rockport Art Association & Museum is the perfect venue for social and corporate events.

- Bridal and baby showers
- Bereavement receptions
- Holiday parties
- Bar/Bat Mitzvahs
- Birthday and anniversary parties
- Corporate events, meetings, and parties

We are pleased to recommend <u>Tricia O'Neill Photography</u> and <u>N J T Designs</u> for your special events.

Click here to get directions to the Rockport Art Association & Museum

# **Rockport Art Association Rental Rules and Rates**

# Application

No rental request will be scheduled until the written application has been received with all fees and confirmed by letter from the function manager. See the rate schedule below to determine the fees required.

### **General Rules**

Work with the Event Planner on the arrangements for your event. You must contact the Event Planner at least two weeks before your function to verify all final details.

The event time must include set-up and clean-up time. You must confer with your caterer about the time needed for set-up and clean-up and include that in your booked time.

According to the Town of Rockport Bylaws, there cannot be undue noise after 11 p.m. The house closes at midnight unless special arrangements are made with the function manager.

The maximum number of people that can be accommodated indoors is 180.

Rental of tables, chairs, and tents (if used) for functions is your responsibility. Refer to the Caterer Guidelines for a listing of tables and chairs available on site.

Use Type	Rates: April - October 31, Thanksgiving - New Year's Day	Rates: November 1 - March 30, Excluding Thanksgiving - New Year's Day
Private Functions	\$550/hour (Sundays 10% reduced)	\$450/hour (Sundays 10% reduced)
Artist Member	\$450/Hour	\$350/Hour
Member	\$500	\$400
Non-profit/ 501c3 Org.	\$350/hour	\$300/hour

#### Notes about the Rate Schedules

- There is a seven-hour minimum requirement for weddings.
- The rental time must include set-up and clean-up time.
- The hourly rate charged for the event will apply for any additional hours used beyond the booking time.

#### Reservations

- The reservation check is one-half the amount of the rental fee.
- The security check of \$500 is required as a deposit against potential damages.
- The two checks should be made out to the "Rockport Art Association & Museum." A completed application must accompany the checks. The balance of the reservation fee is due one month before the event. The security check is returned to you after the event, provided:
- All regulations for the use of the house have been observed, and there has been no damage to the Rockport Art Association & Museum, its furnishings, or its grounds.

#### **Cancellation Policy**

A cancellation notice must be in writing. The refund schedule is as follows:

- Full refund will be given for notice six months before the event.
- Half refund will be given for notice 60 days before the event.
- No refund will be given for notice within 60 days of the scheduled event.